

CONSTITUTION, POLICIES AND PROCEDURES

GOLDEN FLEECE SPINNERS' SOCIETY

JUNE 2014

ARTICLE I: NAME

The name of this organization shall be the Golden Fleece Spinners' Society. For purposes of this document, the Golden Fleece Spinners' Society shall be referred to as the "Society."

ARTICLE II: PURPOSE

The purpose of this Society shall be:

- A. To preserve and perpetuate the art of hand spinning;
- B. To promote interest in spinning by educating the public through demonstrations, lectures, displays, and news/social media;
- C. To provide instruction and social life in spinning for its members.

ARTICLE III: MEETINGS

Regular formal meetings shall be held the third Saturday of the month, except in September and October, when the regular meetings shall be held the fourth Saturday of the month. Informal meetings shall be held in July, August and December. There will be no business meetings at the informal meetings unless the membership deems it necessary.

ARTICLE IV: MEMBERSHIP AND DUES

- A. The membership year will run from September to September.
- B. Members will pay \$20.00 per year membership dues. Dues for each year will be due and payable in September. Dues are to be paid not later than the November meeting of each year.
- C. Family membership is available for an adult member and immediate family members under the age of 21. The adult will pay \$20.00 per year membership dues and each affiliated member under the age of 21 will pay \$10.00 per year membership dues. Immediate family members over the age of 21 will be assessed as independent members and charged \$20.00 per year. Adults will be required to attend meetings and be on premises with underage children.

- D. Members with unpaid dues after November will be considered inactive and will be ineligible to participate in Society activities at Society rates until their dues are paid.
- E. All active members will receive Society mailings and communications during the year. Inactive members are ineligible to receive mailings and communications.
- F. New members shall be active members after payment of dues. New members who join after March shall pay \$10.00.
- G. Guests may attend two meetings during the year without becoming an active member.

ARTICLE V: LEADERSHIP

ELECTED OFFICERS AND THEIR DUTIES

- A. The President presides over all meetings of the Society and Executive Board; is a member ex-officio of all committees except the Nomination Committee; appoints the chairperson of each committee; and offers suggestions for members of each committee.
- B. The Vice President presides at all meetings in the absence of the President and greets all new members and informs them of Society policy. The Vice President will also organize the meeting programs for the year.
- C. The Secretary keeps accurate minutes of each meeting and handles correspondence of the Society. The Secretary will share meeting notes and minutes with the Newsletter Editor for publication of the newsletter.
- D. The Treasurer is responsible for maintaining the Society bank account; collects fees for Society projects; makes any disbursements as authorized by the President or Vice President; and presents a detailed written report to the Society at each meeting (to be attached to the notes of the meeting). In addition to the Treasurer, a second officer will be a signatory on the Society bank account, and will have on-line access to the bank account information.

NON-ELECTED POSITIONS

- A. The Membership Coordinator collects dues and forwards them to the Treasurer; maintains the membership list; and issues membership cards annually.
- B. The Newsletter Editor gathers information and combines it with the Secretary's report to create the monthly newsletter; publishes and distributes the monthly newsletter.

- C. The Librarian catalogs and maintains the Society's collection of reference materials.
- D. The Events Coordinator will maintain a list of demonstration events, and seek and organize volunteer participant demonstrators for local and fiber festival events. The Events Coordinator also serves as the Society contact person for outside demonstration events.
- E. The Hostess and Refreshments Coordinator will organize the hostess and refreshments sign-up lists and maintain the schedule of meeting hostesses and refreshment volunteers for each meeting during the year. The meeting hostess is responsible for arriving early and setting up whatever chairs and tables will be necessary for the meeting, and for making sure that all chairs and tables are returned to the storage area after the meeting.

ARTICLE VI: ELECTION OF OFFICERS

The President shall name a Nominating Committee, which shall present a slate of officers at the April meeting. The Slate shall be voted on in May, and the new officers will take office in September. No officer shall serve longer than two consecutive terms. A term of office is two years.

ARTICLE VII: EXECUTIVE BOARD

The Executive Board shall consist of the President, Vice-President, Secretary and Treasurer of the Society and the past President. The Executive Board shall determine policies of the organization and shall transact the business of the Society, which shall then be reported to the membership at the next regular meeting.

ARTICLE VIII: QUORUM AND AMENDMENTS

The Constitution and Policies and Procedures may be amended by a majority vote of the membership in attendance, such amendments having been presented in writing and read at the meeting prior to voting.

ARTICLE IX: NEWSLETTER

The newsletter shall be prepared and distributed monthly by the Newsletter Editor. It will contain the time, date, and location of the next meeting and all Society news and any other appropriate material.

ARTICLE X: MISCELLANEOUS

On Market Days, outside vendors will be charged a \$20.00 flat fee for the privilege of vending to Society members.

There will be no charge to Society members for the listing of equipment for sale in the Society newsletter.

Adopted by vote of the membership on _____.